

Literacy PERKS Professional Development Modules

Literacy PERKS (Program Effectiveness Review for Kentucky Schools) was designed for use by school and district personnel to evaluate, develop and/or refine an overall literacy plan. This original [LITERACY PERKS](#) document and accompanying resources can be accessed on the KDE website.

The most recent addition to PERKS resources are [LITERACY PERKS PROFESSIONAL DEVELOPMENT MODULES](#) that have been designed around the Literacy PERKS standards and indicators to provide further support, resources and tools for schools and districts to complete an effective Literacy Plan. *This facilitator's guide offers suggestions and guidelines to help your school/district utilize the professional development modules for maximum effectiveness.*

What are the PERKS Professional Development Modules?	<p>The LITERACY PERKS PROFESSIONAL DEVELOPMENT MODULES are downloadable, ready-to-use sessions designed to assist schools and districts as they write and revise literacy plans. These sessions provide training and support for addressing specific literacy-related issues:</p> <ul style="list-style-type: none">• aligning curriculum• designing effective multiple assessments• planning quality instruction and targeted intervention• creating a literate environment• establishing school/family/community partnerships• providing quality professional development• assembling a school literacy team• accessing valuable resources• developing a literacy plan
How are the PD modules organized?	<ul style="list-style-type: none">• The PD modules correspond to standards in the PERKS document. For example, Module 1 is about aligning curriculum, Module 2 about multiple assessments.• Each module includes a scripted PowerPoint presentation with relevant video clips and examples for clarity.• Each module has its own Facilitator's Guide and supporting handouts that can be accessed at LITERACY PERKS PD MODULES.• Each module was designed for a 50-60 minute session.
What is involved in planning a PD session?	<ul style="list-style-type: none">• Preview the Introduction Session, which provides you with information on the creation and purpose of a Literacy Team and a School Literacy Plan.• Consult the Facilitator's Guide for the module for specific information about the session and its intended audience• Carefully preview and practice the module before your professional development

	<p>session</p> <ul style="list-style-type: none"> • Plan ways to specifically talk about and model the best-practice instructional activities in the module • Prior to the session, consider directing participants to download and print the handouts for the session available at LITERACY PERKS PD MODULES • Consider the most effective use of activities, considering your particular audience. • Consider the most effective ways to assess implementation of the sessions' goals in your school/district. • Be aware that some modules contain grade-level appropriate examples and supports (e.g. some contain separate videos/activities that apply to elementary, middle or high school settings) • Check out the additional support materials for each standard that can be found on the KDE website at LITERACY PERKS. You will find text, video and/or research to support and/or extend your knowledge of each of the indicators • Select the most appropriate supplemental material for your audience
What else do I need to know?	<p>The PERKS professional development modules are recommended as part of a year-long commitment to the literacy plan, or they can be used for professional growth as needed. The LITERACY PERKS PD MODULES are effective with whole faculty, small group or individual use. Although it is recommended that the sessions be used in sequence as part of a comprehensive literacy review, the sessions can be delivered as individual presentations on an "as needed" basis. If you are planning to use all of the PERKS modules with your staff, preview each module and its accompanying LITERACY PERKS materials as you plan for and carefully schedule/sequence each session.</p>

Standard 4 – Literate Environment

Facilitator's Guide

This session will focus on the importance of a literate environment in the promotion of overall literacy in a school, the critical components of a literate environment, and effective strategies for creating and implement a literate environment in classrooms and the school. Additional resources related to PERKS and literate environment can be accessed [LITERACY PERKS](#) . This module would be most beneficial for school administrators and teachers.

Items Needed

PowerPoint file (print and preview prior to session); file can be accessed at [PERKS PD Modules](#).

PPT presentation contains 44 slides and 2 video clips.

- Slide 20 – Gallery Walk
- Slide 23 – Reading Conference

SLIDE(S)	DESCRIPTION	ADDITIONAL INFORMATION
1	Title Page	
2	Overview of PERKS Essential Elements	
3-4	Definition of Literacy	
5	Session Objectives	
6-9	Definition of “Literate Environment”	
10-13	Rate Your Own Literate Environment	Use Handouts 4.1-4.6 (CLEP document) Slide 10 – Predicting Activity Slide 13 – Reflecting Activity
14-37	Components of Literate Environment	Slide 20 contains Video Clip – Gallery Walks(ES) Slide 23 contains Video Clip – Reading Conference (MS) Slides 28-29, Use Handouts 4.8-4.12 Slide 30, Use Handout 4.15 Slide 35, Use Handouts 4.13-4.14 Slide 35 contains hyperlinks
38	Session Review	Slide 38 – Reflecting Activity
39-40	Next Steps	Self-Assessing Activity
41	Review of Session Objectives	
42-43	Suggested Resources	
44	Bibliography	

Printed handouts (you might ask participants to print their own handouts for sessions)

Post-it notes

You will need Internet connectivity to access the hyperlinks on Slide 35; if online connectivity is not available, you might consider downloading and saving the links to your computer in advance of the PD session. The links are included for participants on handout 4.15.